



PRESCHOOL/K-8TH FINANCIAL AGREEMENT ENROLLMENT POLICY

In order to complete enrollment of my child(ren), I am in full agreement with the following policies:

ENROLLMENT FEE POLICY:

1. **Preschool enrollment requires a \$300 non-refundable deposit** at the time of registration to reserve a spot. This will be applied to your tuition for the school year you are enrolling.
2. **Preschool students enrolling for Kindergarten** the following year will be considered a first time student and need to pay a **non-refundable enrollment fee of \$100** per family.
3. **First time students** grades K-8th must pay a **non-refundable enrollment fee of \$100** per family.
4. **Returning students** do not pay the enrollment fee, however all tuition must be paid in full for the current school year by June 30.

TUITION PAYMENT SCHEDULE POLICY:

If there is no prior balance on July 1 and no prior agreement with the Finance Committee, then you may choose one of the following tuition payment plans.

1. One payment in full by July 31st (this will include a 1% discount).
2. Twelve (12) equal monthly payments, paid on the 15th of the month starting in July payable by ACH transfer from your bank.
3. Quarterly Payments, paid on the 15th of September, December, March & June (if payments fall behind we will require monthly ACH Payments as outlined in Option 1).
4. Other payment – must be presented to and approved by the finance committee.

TUITION PAYMENT POLICY:

1. A late payment charge of 5% of the monthly payment due will be added if your payment is received after the 15th of the month.
2. After 45 days a second statement will be sent and an additional 5% late charge will be applied
3. After 60 days without payment and you have not made a request to meet with the finance committee, a registered letter will be sent to you stating your children will be dismissed from Grant Christian School in 5 days if the past balance is not paid.
4. The payment of tuition is to be PAID IN FULL by June 30 of the current enrolled school year. If you are unable to pay this balance by JUNE 30, then you agree to secure the funds by a loan or other means. If you are unable to pay this balance in full by the date listed above you must request a meeting with the school Treasurer and Finance Committee prior to June 30. Otherwise your children will not be admitted to attend Grant Christian School for the next school year. A finance charge of 1.5% will be applied to the prior year balance beginning July 1st.

**I am in full agreement to the above financial policies
and have included my deposit with this form.**

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date